

**Steyping & District Business Chamber  
Late Night Christmas Shopping Event  
Wednesday 5<sup>th</sup> December 2018**

**TERMS AND CONDITIONS**

1. The Christmas Event takes place from 6pm to 9pm. The High Street will be closed to traffic during these hours.
2. No vehicles will be permitted access to the High Street once the road is closed without a Car Pass (that includes High Street Traders).
3. All stallholders must ensure their vehicles are removed from the High Street by 5.30pm. No re-entry is permitted before 9.15pm except with permission of the organisers.
4. The location of the pitches will be decided by the Organisers.
5. The organisers reserve the right to refuse applications.
6. Steyping & District Business Chamber accepts no liability for any accidents, loss or damage, howsoever caused.
7. The organisers require all stallholders to have their own Public and Product Liability Insurance.
8. Stall holders wishing to sell alcoholic drinks must apply for, and be granted, a Temporary Event Notice (TEN) through Horsham District Council. This includes the sale of Mulled Wine. The Chamber will require proof of the TEN for any stall holder selling alcohol and anyone without the appropriate paperwork will be asked to leave.
9. The organisers regret that non-Chamber raffles or collection boxes will not be permitted.
10. Stalls must be manned at all times during the duration of the event.
11. Cancellations are non-refundable.

**Submission of an application form for a pitch will mean that you have read and agree to abide by the terms and conditions as published above and your application is accepted on that basis.**